



ANTRIM GLENS TOURISM

Cultural Heart of the Causeway Coastal Route

Antrim Glens Tourism Data Privacy Policy

This Data Privacy Policy is intended to explain how the Personal Information you provided on our Antrim Glens Tourism (AGT) Membership Registration Form will be used, by whom and for what purposes. If you are unclear on any aspect of this policy, or would like any further information, please contact Antrim Glens Tourism's Data Controller at info@antrimglenstourism.com.

Who is the AGT Data Controller?

Antrim Glens Tourism's Secretary is our Data Controller. This position is currently held by Fern Major who can be contacted by email at info@antrimglenstourism.com or on 07702 500715.

What is the purpose of processing my Personal Data?

The purpose for processing your Personal Data is that it is necessary to register and maintain your membership with Antrim Glens Tourism. The purpose is also to keep you informed of tourism meetings, events, news, training and business opportunities. We will only use your personal data for this second purpose if you have provided your explicit consent for this by ticking the consent box on the Membership Registration Form.

Who will have access to my Personal Data?

Your Personal Data can only be accessed by the Secretary and Treasurer of Antrim Glens Tourism. This will be done in accordance with this Data Protection Policy.

Where is your Personal Data stored?

Your data will be stored electronically on the Antrim Glens Tourism Database which is managed by our Data Controller. We use Mail Chimp to email you communications which means that Mail Chimp also stores your email address. As an external, 3rd party Data Processor, we have a contract in place with Mail Chimp to ensure your Personal Data is stored safely and securely.

How long will your Personal Data be stored for?

Your Personal Data will be held for the duration of your membership and it will be deleted by our Data Controller when you resign your membership.

How can I obtain a copy of the Personal Data held by Antrim Glens Tourism

You can request a copy of all Personal Data we hold on you at any time by contacting our Data Controller (our Secretary) at info@antrimglenstourism.com. This information will be provided to you within one month free of charge.

What are my privacy rights relating to my Personal Data?

You have the right to have your Personal Data updated, rectified, or deleted, if you so wish. You have the right to object to your Personal Data being processed and to withdraw your consent to processing. You can do this by contacting our Data Controller (our Secretary) at info@antrimglentourism.com.

Where can I get further information?

Further information regarding your rights can be obtained through the Northern Ireland branch of the **Information Commissioner's Office (ICO)** - www.ico.org.uk

The ICO's contact details are as follows:

Information Commissioner's Office
3rd Floor
14 Cromac Place
Belfast
BT7 2JB
Tel: 028 9027 8757 or 0303 123 1114
Email: ni@ico.org.uk

How do I make a complaint or report a breach?

Should you wish to make a **complaint or report a breach** under in relation to your Personal Data, you can do so by contacting the Northern Ireland branch of the **Information Commissioner's Office (ICO)** by phone on 028 9027 8757 or 0303 123 1114, by email at ni@ico.org.uk or at the above address.